



# JEFFERSON COUNTY COUNTY ADMINISTRATOR

Website: [jeffersoncountywi.gov](http://jeffersoncountywi.gov)

**"Jefferson County: Responsible government  
advancing quality of life"**

**\*REVISED 11-17-2014**

## MEMORANDUM

**BEN WEHMEIER**  
County Administrator

**TAMMIE JAEGER**  
Administrative Secretary

**TO:** Editors

**FROM:** Ben Wehmeier, County Administrator

**DATE:** November 13, 2014

**SUBJECT:** JEFFERSON COUNTY Meetings – Week of November 17, 2014

<b>November 17, 2014 Monday</b>	Planning and Zoning Committee – Site Inspections	8:00 a.m.	Jefferson County Courthouse Rm 203
	Intercounty Coordinating Committee (ICC)	9:30 a.m.	Dodge County Administration 127 E Oak St, Rm H & I, Juneau
<b>November 18, 2014 Tuesday</b>	Human Resources Committee	8:30 a.m.	Jefferson County Courthouse Rm 112
	Parks Committee (Park Design Meeting)	9:00 a.m.	Workforce Development 874 Collins, Rm 103, Jefferson
<b>November 19, 2014 Wednesday</b>	Land and Water Conservation Committee	8:00 a.m.	Jefferson County Courthouse Rm 112
	Board of Health	11:00 a.m.	Health Department 1541 Annex Rd, Jefferson
	Local Emergency Planning Committee (LEPC)	1:00 p.m.	UW Extension 864 Collins, Rm 12, Jefferson
	<b>*Library Board (Location Changed)</b>	<b>6:00 p.m.</b>	<b>Dwight Foster Public Library 209 Merchants Ave, Fort Atkinson</b>
<b>November 20, 2014 Thursday</b>	Historic Sites Preservation Commission	6:30 p.m.	UW Extension 864 Collins, Rm 8, Jefferson
	Planning and Zoning Committee Public Hearing (To Repeal and Recreate the Jefferson County Floodplain Ordinance with Flood Storage and Adopt the Revised Firm Maps and Flood Storage Maps)	7:00 p.m.	Jefferson County Courthouse Rm 205
	Planning and Zoning Committee Public Hearing	7:30 p.m.	Jefferson County Courthouse Rm 205
<b>November 21, 2014 Friday</b>	Solid Waste/Air Quality Committee	8:00 a.m.	Universal Recycling Technologies 2535 Beloit Ave, Janesville
	Law Enforcement and Emergency Management Committee	8:30 a.m.	Jefferson County Courthouse Rm 112
<b>November 22, 2014 Saturday</b>	No Scheduled County Meetings		
<b>November 23, 2014 Sunday</b>	No Scheduled County Meetings		

**AGENDA**  
**JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE**  
**DECISION MEETING**

*Steve Nass, Chair; Greg David, Vice-Chair; Don Reese, Secretary; Amy Rinard; George Jaeckel*

**ROOM 203, COUNTY COURTHOUSE**  
**311 S. CENTER AVE., JEFFERSON, WI 53549**  
**8:00 A.M. ON MONDAY, NOVEMBER 17, 2014**

- 1. Call to Order**
- 2. Roll Call**
- 3. Certification of Compliance with Open Meetings Law Requirements**
- 4. Review of Agenda**
- 5. Public Comment (Not to Exceed 15 Minutes and Not to Include Petitions Slated for Decision)**
- 6. Site Inspections for Petitions to be presented in Public Hearing on November 20, 2014:**  
CU1803-14 – River Road Storage LLC, **N7962 CTH Y**, Town of Watertown  
R3769A-14 & R3770A-14 – Michael Stade, **N6689 Newville Road**, Town of Lake Mills  
R3768A-14 – Helen Jacobson LE/Charles & Thomas Jacobson, **W8843 STH 106** and **Loga Road**, Town of Sumner  
R3767A-14 – Don Pettit/D&F Scott Trust Property, **N2464 Rock River Road**, Town of Koshkonong  
CU1801-14 – Mark Hildebrand, **Heyse Drive**, Town of Cold Spring  
CU1802-14 – Joe Vultaggio, **W2862 STH 59**, Town of Cold Spring  
R3771A-14 – HAF Golden Acres LLC/Richard & Jody Herr Trust Property, near **W344 USH 18**, Town of Concord
- 7. Site Re-inspection on Petition R3753A-14 for Dean and Susan Andersen Trust, N6522 CTH N, Town of Aztalan**
- 8. Adjourn**

If you have questions regarding the petitions, please contact the Zoning Department at 920-674-7131. Petition files referenced on this agenda may be viewed in Courthouse Room 201 between the hours of 8:00 a.m. and 4:30 p.m., Monday through Friday, excluding holidays. Materials covering other agenda items can be found at [www.jeffersoncountywi.gov](http://www.jeffersoncountywi.gov).

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 at least 24 hours prior to the meeting so that appropriate arrangements can be made.

*A digital recording of the meeting will be available in the Zoning Department upon request.*



# *Intercounty Coordinating Committee*

**Columbia, Dodge, Green Lake, Jefferson, Marquette & Sauk Counties**

## MEETING AGENDA & PROGRAM

(Updates in Process)

**Officers:**

Chairman

Russell Kottke  
Dodge County  
W8542 Laurel Hill Road  
Fox Lake, WI 53933

Vice Chairman

Andy Ross  
744 S. Main Street  
Poynette, WI 53955

Secretary / Treasurer

Dodge County UW-Extension  
127 E Oak Street  
Juneau, WI 53039

**Member Contacts:**

Columbia County

Vern E. Gove  
400 Dewitt Street  
Portage, WI 53901

Dodge County

Russell Kottke  
W8542 Laurel Hill Road  
Fox Lake, WI 53933

Green Lake County

Jack Meyers  
N 665 Fountain Lane  
Dalton, WI 53926

Jefferson County

Jim Schroeder  
539 E Reinel St  
Jefferson, WI 53549

Marquette County

Bob Miller  
N1305 18<sup>th</sup> Rd  
Dalton, WI 53926

Sauk County

Marty Krueger  
346 Warren Avenue  
Reedsburg, WI 53959

**Mailing Address:**

UW-Extension  
127 E Oak Street  
Juneau, WI 53039

<b>DATE:</b>	November 17, 2014
<b>TIME:</b>	9:30 AM
<b>PLACE:</b>	Dodge County Administration Building 1 <sup>st</sup> Floor Auditorium, Rooms H & I 127 East Oak Street, Juneau WI 53039

<b>9:00 AM</b>	<b>Gathering</b>
<b>9:30 AM</b>	<p>Call to Order</p> <p>Pledge of Allegiance</p> <p>Certification of Open Meeting Notice</p> <p>Adoption of Agenda</p> <p>Approval of Previous Meeting Minutes</p> <p>Reports from Visiting Legislative Officials</p> <p>Update of County Issues – WCA</p> <p>Open Discussion of County Issues</p> <p><b>Program Topic:</b> <b>County Budgets and Finance in Tight Times</b></p> <p><b>Presenter:</b> <u>Sarah Diedrick-Kasdorf</u> Deputy Director of Government Affairs, Wisconsin Counties Association</p> <p><b>Report</b> from each county Share 2015 budget overview</p> <p>How has your budgeting process changed since Act 10?</p> <p>What are you doing to remain a competitive &amp; preferred employer?</p> <p>Open Discussion of County Issues</p> <p>Adjourn</p>

## **Agenda**

**Human Resources Committee  
Jefferson County Courthouse  
311 S Center Ave, Room 112  
Jefferson, WI 53549**

**November 18, 2014 @ 8:30 a.m.**

Committee Members: James Braughler, Chair; Paul Babcock; Greg David, Secretary; Jim Mode, Vice-Chair; Michael Wineke

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Citizen comments
6. Approval of October 21, 2014 minutes
7. Communications
8. Monthly Financial Report
9. Consideration to increase maximum contribution to Section 125B Plan
10. Consideration to amend Personnel Ordinance HR0360, Hours of Work, Overtime and Compensatory Time to provide flexibility in compensatory carryover for Intake On-call workers and correct the FLSA classification for Public Health Nurses
11. Human Resources Department – Monthly Report
12. Convene into closed session pursuant to Wisconsin State Statutes Section 19.85 (1)(b), consideration of employee discipline and Wisconsin State Statutes 19.85 (1)(f), consideration of an employee's specific medical history as it relates to a leave of absence request and vacation donation request
13. Reconvene into open session for consideration and possible action regarding items discussed in closed session
14. Set next meeting date and agenda
15. Adjournment

**Next scheduled meeting: December 16, 2014 @ 8:30am.**

The Committee may discuss and/or take action on any item specifically listed on the agenda

**Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.**

The University of Wisconsin - Extension Jefferson County and the Jefferson County Parks Department will be conducting a park design charrette meeting for the purpose of designing the Crawfish River Park.

Tuesday, November 18, 2014 @ 9:00 a.m.

Workforce Development Center  
874 Collins Road, Rm 103  
Jefferson WI 53549

*A possible quorum of Park Committee members may be in attendance. No formal action will be taken.*

**Agenda**  
**Jefferson County Land & Water Conservation Committee (LWCC)**  
***"Working Together to Protect & Enhance the Environment"***  
**Jefferson County Courthouse, 311 S Center Ave, Rm 112**  
**Jefferson, WI 53549-1701**  
**Wednesday, November 19, 2014 ~ 8:00 am**

Committee Members: Frank Anfang, Matthew Foelker, Peter Hartz, Ed Morse, Carlton Zentner

1. Call to Order
2. Roll Call (Establish a Quorum)
3. Certification of Compliance with the Open Meetings Law
4. Review of the November Agenda
5. Review and Approval of the October 15, 2014 Meeting Minutes
6. Citizen Comments
7. Communications
  - Department of Agriculture, Trade & Consumer Protection (DATCP) November 2014 Report
8. Water Resources Update - Patricia Cicero (LWCD)
9. Lake Planning Grant and Authorizing Resolution - Rock Lake Shore Land Survey
10. Natural Resources Conservation Service Report (NRCS)
11. Electrical Power for 6 Bay Garage Storage
12. Cropland at the Highway Shop Update
13. 2014 Cost Share Contracts Notice of Noncompliance - Farmland Preservation Program (FPP)
15. Cancellation of Noncompliance - Farmland Preservation Program (FPP)
16. Monthly Financial Report
17. Set Next Meeting (Tntv December 17, 2014) and Possible Agenda Items
18. Adjournment

Note: If committee members are not able to attend please notify the LWCD

The committee may discuss and/or take action on any item specifically listed on the agenda. Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 24 hours prior to the meeting so appropriate arrangements can be made.



# Jefferson County Health Department

1541 Annex Road ♦ Jefferson, WI 53549 ♦ 920-674-7275 (Phone) ♦ 920-674-7477 (FAX)

[www.jeffersoncountywi.gov](http://www.jeffersoncountywi.gov)

## Agenda

Jefferson County Board of Health  
1541 Annex Road, Jefferson, WI 53549  
Health Department Conference Room  
November 19, 2014

**11 a.m.**

### Board Members

Dick Schultz, Chair; Ed Morse, Vice-Chair; Marie Wiesmann, RN, BSN, Secretary; John McKenzie; Don Williams, MD

1. Call to order
2. Roll Call/Establishment of a Quorum
3. Certification of Compliance with the Open Meetings Law
4. Review of the Agenda
5. Public Comment
6. Approval of September 17, 2014 Meeting Minutes
7. Communications
  - a. Management Evaluation Letter from the State WIC Program
  - b. 140 Review Letter
8. Tobacco Free Ordinance Discussion of Possible Update  
Guest – Dianna Forrester, Tobacco Free Partnership – Dodge, Jefferson, Waukesha
9. Board of Health Organization & Report on Meeting with Corporation Counsel
  - a. Legislative Priorities
10. Financial Report
  - a. Income Statement
  - b. Vehicle Usage Report & New Vehicle Usage Policy
  - c. Funding of Hazmat Team
  - d. HPV/Immunization Coalition Grant
  - e. Donation from the Randy Schopen Foundation
11. Operational Update of the Environmental Health Program
12. Public Health Preparedness
13. Public Health Program and Review of Statistics
  - a. Communicable Disease Cases Reported
  - b. 140 Review
14. Personal Care Program and Review of Statistics
  - a. 2015 PCW Program Planning
15. Director's Report
  - a. Monthly Report to Administration/County Board
16. Status of Rock River Free Clinic and Community Dental Clinic
17. Next Meeting Date/Time/Agenda Items: 2015 Meetings: January 21, March 18, May 20, July 15, September 16, November 18  
**NOTE: Discuss meeting time due to conflict with other meetings**
18. Adjourn

The Board may discuss and/or take action on any item specifically listed on the agenda.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 24 hours prior to the meeting so appropriate arrangements can be made.

**JEFFERSON COUNTY  
LOCAL EMERGENCY PLANNING COMMITTEE**

UW-Extension (Lower level of Workforce Development Center)  
864 Collins Road, Jefferson WI 53549 – Room 12

**WEDNESDAY, November 19, 2014 at 1:00 p.m.**

**Members:** Gail Scott, Adam Bols, Robert De Wolfe, Donna Haugom, Paul Milbrath, Paul Hable, Jeff Larkin, Andy Jorgenson, Duane Scott, Vern Butzine, Ryan Leslie, Angela Swinehart, Marytha Blanchard, Kraig Biefeld, and Ryan Ellifson.

1. Call to Order
2. Roll Call (establish a quorum)
3. Introduce Nycol Haberman – EM Program Assistant
4. Certification of Compliance with the Open Meetings Law
5. Review of the Agenda
6. Citizen Comments
7. Motion for Approval of August 20, 2014 Meeting Minutes
8. Communications
9. Update – Hazmat Response – Renee Garlock
10. Update LEPC Compliance Inspector
11. Hazardous Materials Spills/Billings
12. Exercise/Training Reports
13. Update on Commercial Pool & Spa
14. Agency Updates
  - a. American Red Cross
  - b. Salvation Army
  - c. Wisconsin Hospital Emergency Preparedness Program (WHEPP) Region 5 Update
  - d. Jefferson County Public Health
15. Correspondence
16. Set Time/Date Next Meeting Tentative – Wednesday, February 18, 2015.
17. Adjourn

Committee may discuss and/or take action on any item specifically listed on the agenda.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 24 hours prior to the meeting so appropriate arrangements can be made.



# Jefferson County Library Service

% Dwight Foster Public Library  
Mailing Address: 209 Merchants Avenue  
Fort Atkinson, WI 53538  
920.563.7790

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## Jefferson County Library Board Meeting

Meeting Location:  
**Dwight Foster Public Library**  
**209 Merchants Avenue**  
**Fort Atkinson, WI 53538**  
**Wednesday, November 19, 2014**  
**6:00 p.m.**

## Meeting Agenda

1. Call to Order and Introductions
2. Approval of Minutes of the July 21, 2014 Meeting
3. Comments from the Public
4. Correspondence
5. Old Business
  - A. Update on the 2015 Jefferson County Library Budget
6. New Business
  - A. Consider a Review of the Jefferson County Library System Affiliation - Action
7. Reports from County Libraries
8. Looking Ahead: Meeting Dates and Officer Positions for 2015
9. Adjournment

*If you have special needs or circumstances which may make communication or accessibility difficult at the meeting, please call (920) 563-7790 at least five (5) days prior to the meeting date. Accommodations will, to the fullest extent possible, be made available on request by a person with a disability.*

**Agenda**  
**Jefferson County Historic Sites Preservation Commission**  
**UWEX Building**  
**864 Collins Road, Room 8**  
**Jefferson, WI**  
**Thursday, November 20, 2014**  
**6:30 p.m.**

Commission Members: Cindy Arbiture, Chair

Robert Birmingham Vice-Chair

Kathleen Woodbury, Secretary

Ed Morse, Jefferson Co. Board Representative

James Levy

Michael Opager

John Molinaro

1. Call to Order
2. Roll Call
3. Certification of compliance with the Open Meeting Law
4. Review of agenda
5. Approve the meeting minutes of October 23, 2014
6. Communications
7. Citizen Comments

New Business

8. Application for HPR sub-grant to WHS for NRHP nominations
9. Local Historic Designation recognition process
10. Annual JCHSPC public meeting, Spring 2015
  - Program planning
  - Location

Old Business

11. Website edit suggestions - James
12. James Levy appointment to Commission, term ends Nov. 15, 2014 - Ed
13. Future meeting dates
14. Future agenda items

**NOTICE OF PUBLIC HEARING CONDUCTED BY THE  
JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE  
TO REPEAL AND RECREATE THE JEFFERSON COUNTY FLOODPLAIN ORDINANCE WITH FLOOD  
STORAGE AND ADOPT THE REVISED FIRM MAPS AND FLOOD STORAGE MAPS**

*Steve Nass, Chair; Greg David, Vice-Chair; Don Reese, Secretary; Amy Rinard and George Jaeckel*

- 1. Call to Order**
- 2. Roll Call**
- 3. Certification of Compliance with Open Meetings Law Requirements**
- 4. Review of Agenda**
- 5. Public Hearing on R3766T-14 – Jefferson County Floodplain Ordinance, FIRM Maps and Flood Storage Maps Adoption**

PUBLIC NOTICE is given to all persons in the County of Jefferson that a public hearing will be held on Thursday, November 20, 2014 at 7 p.m. in Room 205, Jefferson County Courthouse, 311 S. Center Ave., Jefferson, Wisconsin, to solicit comments on repealing and recreating the floodplain ordinance with flood storage and revised FIRM maps and flood storage maps that are required by state and federal law. These revisions govern development in mapped floodplain areas. The proposed ordinance and map revisions are on file in the Jefferson County Zoning Office, Jefferson County Courthouse, Room 201 as well as online at [http://www.jeffersoncountywi.gov/departments/departments\\_s-z/departments/zoning.php](http://www.jeffersoncountywi.gov/departments/departments_s-z/departments/zoning.php)

The proposed regulations are intended to protect life, health and property in floodplain areas and will govern uses permitted in mapped floodplains. Activities such as dredging, filling, excavating and construction of buildings are generally allowed, but may be restricted according to which flood zone the property is in. A copy of the proposed ordinance and maps will be on file and open for public inspection in the Zoning Office for a period of two weeks prior to this public hearing.

All persons interested are invited to attend this hearing and be heard. Written comments may be submitted to:

Jefferson County Planning and Zoning Committee, Steven Nass, Chairman.

**6. Adjourn**

Dated at Jefferson, WI, this 14<sup>th</sup> day of October, 2014

**NOTICE OF PUBLIC HEARING**  
**JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE**

*Steve Nass, Chair; Greg David, Vice-Chair; Don Reese, Secretary; Amy Rinard, George Jaeckel*

1. **Call to Order**
2. **Roll Call**
3. **Certification of Compliance with Open Meetings Law Requirements**
4. **Review of Agenda**
5. **Explanation of Process by Committee Chair**
6. **Public Hearing**

**NOTICE IS HEREBY GIVEN** that the Jefferson County Planning and Zoning Committee will conduct a public hearing at approximately **7:30 p.m.** or immediately following the public hearing to repeal and recreate the Jefferson County Floodplain Ordinance with flood storage and revised FIRM maps and flood storage maps, on Thursday, November 20, 2014, in Room 205 of the Jefferson County Courthouse, Jefferson, Wisconsin. A hearing will be given to anyone interested in the proposals. **PETITIONERS, OR THEIR REPRESENTATIVES, SHALL BE PRESENT.** Matters to be heard are petitions to amend the official zoning map of Jefferson County and applications for conditional use permits. A map of the properties affected may be obtained from the Zoning Department. Individual files are available for viewing between the hours of 8 a.m. and 4:30 p.m., Monday through Friday, excepting holidays. If you have questions regarding these matters, please contact Zoning at 920-674-7131.

**FROM RESIDENTIAL R-2 TO A-1, EXCLUSIVE AGRICULTURAL**

**R3767A-14 – Don Pettit/D&F Scott Trust Property:** Rezone approximately 0.5 acre of PIN 016-0514-0222-007 (1.5 Acres) to allow its inclusion with an adjoining A-1 zoned property. The site is in the Town of Koshkonong, part of **N2464 Rock River Road**.

**FROM A-1, EXCLUSIVE AGRICULTURAL TO A-3, AGRICULTURAL & RURAL RESIDENTIAL**  
**R3768A-14 – Helen Jacobson LE/Charles & Thomas Jacobson:** Create a 4.1-acre farm consolidation lot around the home at **W8843 STH 106**, and two, 2-acre lots on **Loga Road**. The sites are in the Town of Sumner, on PIN 028-0513-1622-000 (41 Acres).

**FROM A-1, EXCLUSIVE AGRICULTURAL TO A-3, AGRICULTURAL & RURAL RESIDENTIAL AND N, NATURAL RESOURCES**  
**R3769A-14 & R3770A-14 – Michael Stade:** Create a 5-acre farm consolidation lot at **N6689 Newville Road** and create a 4-acre rural residential building site adjacent to it, both from PIN 018-0713-0911-000 (45 Acres). Rezone 12.6 adjoining acres to Natural Resource from PINs 018-0713-0911-000 (45 Acres) and 018-0713-0912-000 (40 Acres). These sites are all in the Town of Lake Mills.

**FROM A-3, AGRICULTURAL & RURAL RESIDENTIAL TO A-1, EXCLUSIVE AGRICULTURAL**  
**R3771A-14 – HAF Golden Acres LLC/Richard & Jody Herr Trust:** Rezone 0.48 acre of PIN 006-0716-3634-000 (24.609 Acres) from A-3 to A-1 to allow a legal transfer to the adjoining property which is zoned A-1. The site is in the Town of Concord near **W344 USH 18**.

**CONDITIONAL USE PERMIT APPLICATIONS**

**CU1801-14 – Mark Hildebrand:** Conditional use to allow agricultural cropping in a Natural Resource zone on PIN 004-0515-1821-001 (15 Acres). The site is on **Heyse Drive** in the Town of Cold Spring.

**CU1802-14 – Joe Vultaggio:** Conditional use to sanction a duplex at **W2862 STH 59** in the Town of Cold Spring on PIN 004-0515-2533-001 (5.265 Acres).

**CU1803-14 – River Road Storage LLC:** Modify CU842-97 to allow for outside storage at the mini-warehousing facility at **N7962 CTH Y** on PIN 032-0815-3014-001 (1.342 Acres), Town of Watertown.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 24 hours prior to the meeting so that appropriate arrangements can be made.

*A recording of the meeting will be available from the Zoning Department upon request.*



**Jefferson County Solid Waste/Air Quality Committee**  
**Friday, November 21, 2014 - 8:00 a.m.**

**URT (Universal Recycling Technologies)**  
**2535 Beloit Avenue, Janesville, WI 53546**

**Agenda**

**Members:** Don Reese-Chair, Kirk Lund-Vice Chair, Carlton Zentner and James Schroeder

**Staff:** Sharon Ehrhardt and Rob Klotz

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1. Call to Order
2. Roll Call (Establish a Quorum)
3. Certification of Compliance With the Open Meetings Law
4. Review the Agenda
5. Public Comment
6. Universal Recycling Technologies Tour
  - A. **Place:** URT (Universal Recycling Technologies), 2535 Beloit Avenue, Janesville, WI 53546. We will be viewing the recycling processes for electronics and appliances.  
**Directions:** Take STH 26 south to I-39 S/I-90 E; go south to exit 177 and turn right or west onto WI-11 W/Wisconsin Trunk Highway 11 W toward Janesville – Turn right onto S. County Road G/Prairie Road and continue onto Beloit Avenue – Destination will be on the right.
  - B. **Time:** The tour will start at 9:00 a.m.
  - C. **Sign In:** Please sign in at URT; Sharon will also have a sign in sheet and per diem sheet.
  - D. **Dress Requirements:** Please dress appropriately; no sandals open toed shoes or shorts. Please remember, we will be visiting a de-manufacturing type facility that takes apart electronics & appliances for recycling.
7. Adjourn

**Please reserve your place by calling Sharon at (920) 674-7430 or emailing Sharon at [sharoneh@jeffersoncountywi.gov](mailto:sharoneh@jeffersoncountywi.gov) before November 18, 2014.**

County Board members not on the Committee can attend the tour of URT, but will not receive a per diem. A quorum of the Jefferson County Board of Supervisors or any committee thereof may be present. No business will be conducted during the tour.

The Solid Waste/Air Quality Committee may discuss and/or take action on any item specifically listed on the agenda.

**INDIVIDUALS REQUIRING SPECIAL ACCOMMODATIONS FOR ATTENDANCE AT THE MEETING SHOULD CONTACT THE COUNTY ADMINISTRATOR 24 HOURS PRIOR TO THE MEETING AT 920-674-7101 SO APPROPRIATE ARRANGEMENTS CAN BE MADE.**

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# Office of the Sheriff – Jefferson County



411 S. Center Avenue  
Jefferson, Wisconsin 53549-1703

**Paul S. Milbrath, Sheriff**

**Jeffrey Parker, Chief Deputy**

Jerry Haferman ★  
Administrative Captain

Duane Scott ★  
Patrol Captain

Paul Wallace  
Jail Captain

## AGENDA

### LAW ENFORCEMENT AND EMERGENCY MANAGEMENT COMMITTEE

Jefferson County Courthouse, Room 112  
311 S. Center Ave.  
Jefferson, WI 53549

**November 21, 2014 @ 8:30 a.m.**

**DWAYNE MORRIS, CHAIR; AMY RINARD, VICE CHAIR; AL COUNSELL, SECRETARY; KIRK LUND; MICHAEL WINEKE**

1. Call to order
2. Roll call
3. Certification of compliance with open meetings law
4. Approve agenda
5. Approval of the October 24, 2014 meeting minutes
6. Public comment
7. Communications
8. Communications tower update
9. Statewide drug take-back on December 2, 2014
10. Grants – Update of ongoing or new grants
11. Report from the Sheriff
12. Review monthly bills and financial items
13. Report on the budget
14. Review monthly jail and patrol activity reports
15. Discuss / approve jail assessment fund items
16. Next meeting date is December 19, 2014
17. Adjourn

The committee may discuss and/or take action on any item specifically listed on the agenda.

*Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.*

Business 920.674.7310 ★ Patrol 920.674.7344 ★ Detectives 920.674.7360 ★ Civil Process 920.674.7339 ★ Jail 920.674.7336  
Toll Free: Jefferson County 1.800.675.7310